

Information Sheet

The Smart Choices Menu Consultation Program provides an individual menu review for up to 30 state schools that have requested support via the Department of Education and Training or by application via the QAST website.

The aim of this program is to support state school Principals, P&C Associations and tuckshop convenors across Queensland to implement menu changes required to be compliant with the Queensland Government's *Smart Choices Healthy Food and Drink Supply Strategy for Queensland Schools*.

The Smart Choices Menu Consultations are available to both members and non-members of QAST in state schools only and there are no fees or charges for participating schools.

QAST Smart Choices Menu Consultation

Schools participating in this program receive:

- a review and initial report on the current menu
- subject to the conditions below, a site visit to the participating school's tuckshop to verify menu ratings and identify operational matters relevant to making changes to the menu and achieving compliance with Smart Choices
- during the site visit, a meeting with the Principal or their representative, P&C representative and convenor to discuss proposed changes
- a written report to each school outlining the recommendations for menu changes and proposed action plan for achieving them

Conditions

- * The provision of on site services is conditional on the school being in close proximity to a major regional centre and at a time that coincides with QAST activities already being delivered in the region. Participation in a web or tele-conference will be available if a school is unable to meet these conditions. Current QAST planned activities, dates and locations can be found at the Meetings & Events page at www.qast.org.au.
- * Participants agree to actively participate in a QAST facilitated meeting e.g. with the Principal, P&C representative and tuckshop convenor.
- * Following the consultation, participants agree to provide a copy of their updated menu upon request in Term 2 2017 for program evaluation purposes.

Application Process

1. Complete the application form. Ensure the application is endorsed by your Principal and the managing body of the tuckshop.
2. Email your completed application and menu to admin@qast.org.au or fax to 07 3847 8655.
3. Successful applicants will be notified within five working days and a QAST representative will make contact to set up a site visit time and request supporting information.

For enquiries please call 07 3324 1511.

Application Form

Application Process

1. Complete the application form. Ensure the application is endorsed by your state school Principal and the managing body of the tuckshop.
2. Email your completed application and menu to admin@qast.org.au or fax to 07 3847 8655.
3. Successful applicants will be notified within five working days and a QAST representative will make contact to set up a site visit time and request supporting information.

For further information about this program please refer to the Smart Choices Menu Consultation Program Information Sheet available at www.qast.org.au For enquiries please call 07 3324 1511.

SECTION A APPLICANT INFORMATION (Complete all fields)

School name: _____

Current enrollment: _____ Days tuckshop open per week: _____

Tuckshop profit/loss in 2016: _____ \$ _____

Who operates your tuckshop (eg. P&C, school, other): _____

Contact person: _____ Position: _____

Phone number: _____ Mobile number: _____

Email (this will be our primary method of contact): _____

Include a brief statement (maximum 100 words) that describes your commitment to the implementation of Smart Choices and your ability to influence and improve the supply of healthy food and drinks at your tuckshop.

SECTION B APPLICATION ENDORSEMENT

Conditions: Provision of on site services is conditional on the school being in close proximity to a major regional centre and at a time that coincides with QAST activities already being delivered in the region. Participation in a web or tele conference will be available if a school is unable to meet these conditions. Participants agree to provide a follow up copy of their current menu upon request in Term 2 2017 for program evaluation purposes. Participants agree to actively participate in a QAST facilitated meeting e.g. with the Principal, P&C representative and tuckshop convenor.

Principal name: _____

I have read and endorsed this application. Principal's signature: _____

Managing body representative (eg. P&C President): _____

I have read and endorsed this application. Signature: _____